



## Belfast City Council

<b>Report to:</b>	Parks and Leisure Committee
<b>Subject:</b>	<b>Feile an Phobail – request for use of Council facilities</b>
<b>Date:</b>	10 April 2014
<b>Reporting Officer:</b>	Andrew Hassard, Director of Parks and Leisure
<b>Contact Officer:</b>	Ricky Rice, City Park Manager

<b>1</b>	<b>Background Information</b>
	<p>Since August 2006, Feile an Phobail has organised a number of West Belfast Festival events at Belfast City Council venues.</p> <p>Feile an Phobail has requested the use of the facilities in Falls Park during the West Belfast Festival which is due to take place from 1 August -10 August 2014, with set up beginning 28 July 2014 and take down on the 16 August 2014.</p>

<b>2</b>	<b>Key Issues</b>
	<p>The West Belfast Festival has requested permission to organise a number of events in Falls Park. They may require the use of other Council facilities as the final list of events have not yet been finalised. In previous years this has included Andersonstown Leisure Centre and the City Cemetery.</p> <p>The events would be similar to previous years which included:</p> <ul style="list-style-type: none"><li>• Carnival parade through Falls Park</li><li>• Teddy Bears picnic in Falls Park</li><li>• Feile family entertainment day in the park, music events and family entertainment.</li><li>• An occasional licence will be applied for by the organisers for the sale of alcohol and an entertainment licence for the period of the event.</li><li>• Guided historical tours in the City Cemetery which would be charged for appropriately by the tour provider.</li></ul> <p>This application will be supported by an event plan and will be subject to the organisers liaising with Council officers and meeting all statutory and legal requirements. Organisers will also be required to reinstate all Council property to its original condition after use.</p>

<b>3</b>	<b>Resource Implications</b>
	<p><u>Financial</u> Charges for use of any Council facilities will be applied in line with the council's pricing policy and will include any additional staffing costs incurred.</p> <p><u>Human Resources</u> Staff may be required to work additional hours to cover the events outside normal hours and this will be charged to the hirer, in line with the process adopted in previous years.</p> <p><u>Asset and Other Implications</u> Council officers will liaise with organisers in relation to the potential environmental impact of this event.</p>

<b>4</b>	<b>Equality Implications</b>
	None.

<b>5</b>	<b>Recommendations</b>
	<p>The Committee is asked to:</p> <ul style="list-style-type: none"> <li>• Approve the Feile an Phobail application for the use and hire of the facilities at Falls Park and other possible Council facilities, and approve the use of the City Cemetery for guided tours with an appropriate charge. This will be subject to:- <ul style="list-style-type: none"> <li>(i) The event organisers providing an event management plan and resolving all operational issues to the Council's satisfaction.</li> <li>(ii) An appropriate legal agreement being completed, to be prepared by the Assistant Chief Executive and Town Solicitor;</li> <li>(iii) The event organisers providing and meeting all statutory requirements including entertainments licensing.</li> </ul> </li> </ul>

<b>6</b>	<b>Decision Tracking</b>
	Officers Responsible: Ricky Rice, City Park Manager (South/West). Project to be completed by the end of August 2012.

<b>7</b>	<b>Key to abbreviations</b>
	None.

<b>8</b>	<b>Documents Attached</b>
	None